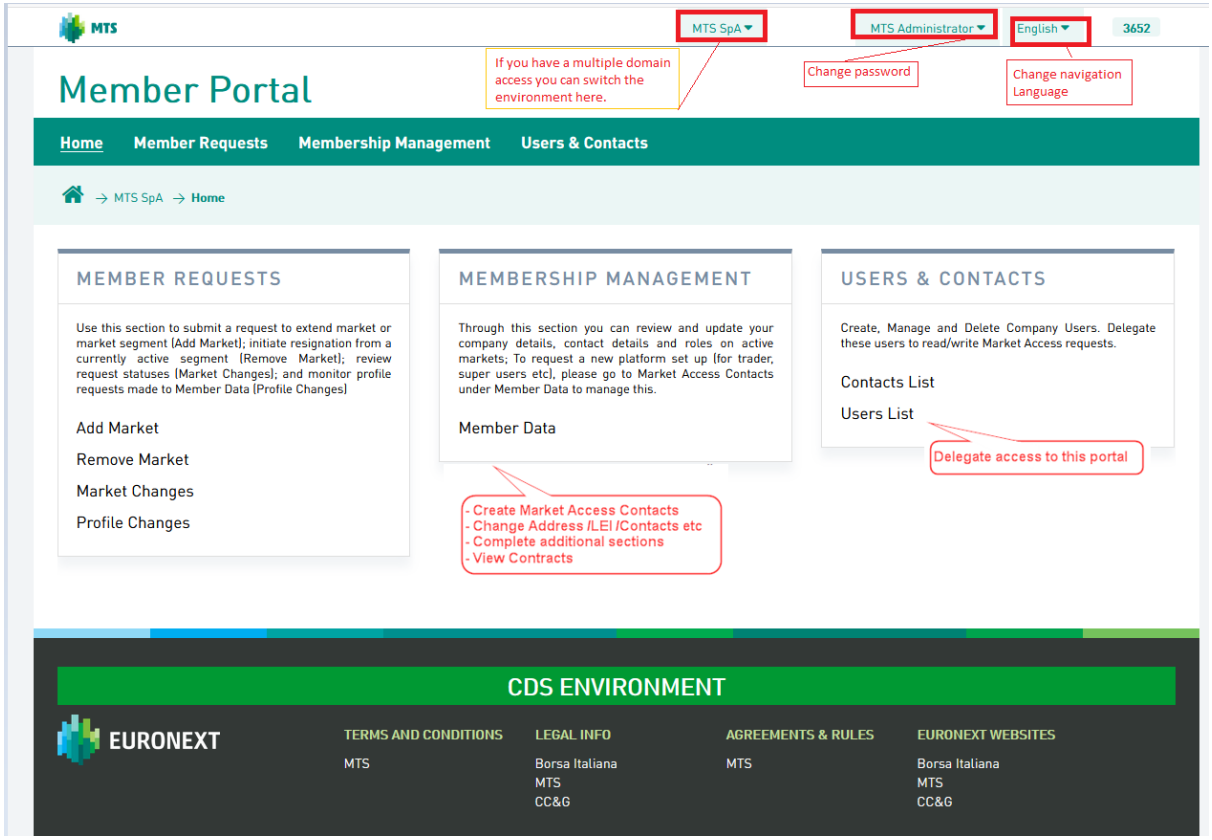
MEMBER PORTAL

User Guide

Buy Side and Sell Side

APRIL 2021

MTS



Contents

1. Introduction 3
2. MTS Products 3
3. The Portal 'User' types 4
4. Delegate Access to the Portal: Create a 'Company User' 4
5. User Creation – Market Access Contacts 7
6. Accessing Contracts and Uploaded Documents 8
7. POAs 9

1. Introduction

This Guide describes the functionalities available through the Member Portal (herein after known as "the Portal") available at the link: **https://memberportal.mtsmarkets.com/**

The Membership Portal will become the primary mechanism for Participants to manage their membership with the MTS markets. The system is in phase one with further developments to come. Please familiarise yourself with the information below and direct any queries to **memberportal@mtsmarkets.com**.

2. MTS Products

You can view them under each environment outlined below. For more information please see **www.mtsmarkets.com/products**

MTS SpA	

• MTS Italy – Repo Segment
• MTS Italy – Cash Segment
• EBM (European Bond Market)
• **BondVision Europe (EU)**
• MTS Cash Domestic Markets:
  - MTS Austria
  - MTS Czech Republic
  - MTS Germany
  - MTS Greece
  - MTS Hungary
	- MTS Ireland
	- MTS Israel
	- MTS Netherlands
	- MTS Portugal
	- MTS Slovakia
	- MTS Slovenia
	- MTS Spain

EuroMTS Ltd	
• BondVision UK	• MTS Cash Domestic Market: - MTS UK
MTS France SAS	
• MTS France	

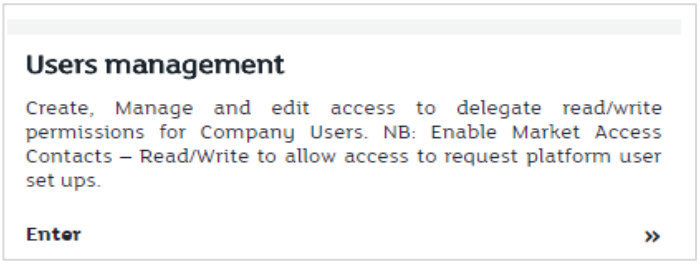
3. The Portal 'User' types

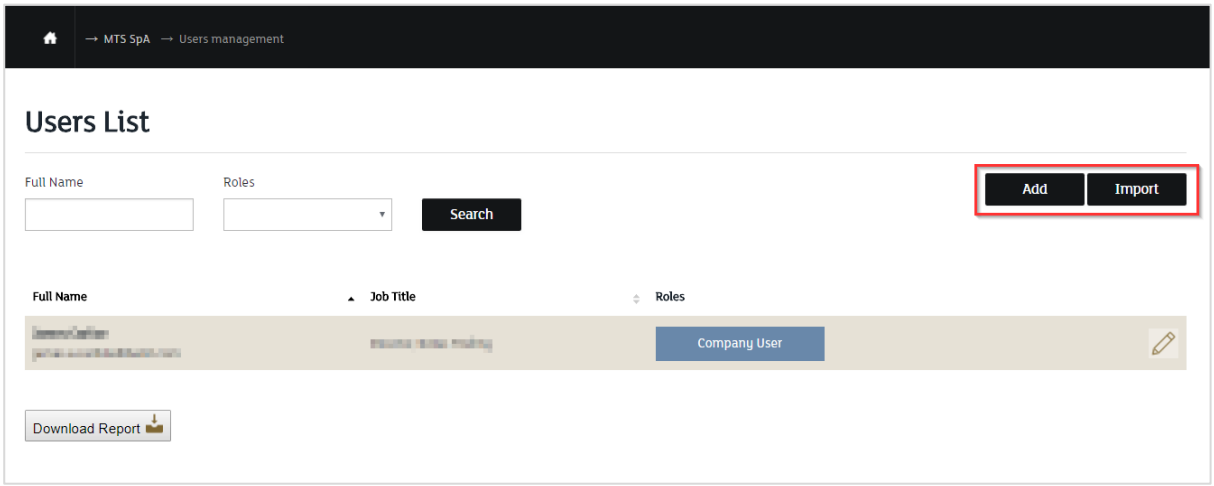
Contract Representative	Company User
Is the person who has been identified by the Participant, on the Application form or the Contract Representative change/add form, to represent the Participant towards MTS and to manage communications through the Portal. Access created by MTS administrators (**form required**)	Is the person who is **delegated/created by the Contract Representative** to manage all or part of the data registered in the Member Portal. The activation of a Company User is managed online directly and autonomously by the Contract Representative.

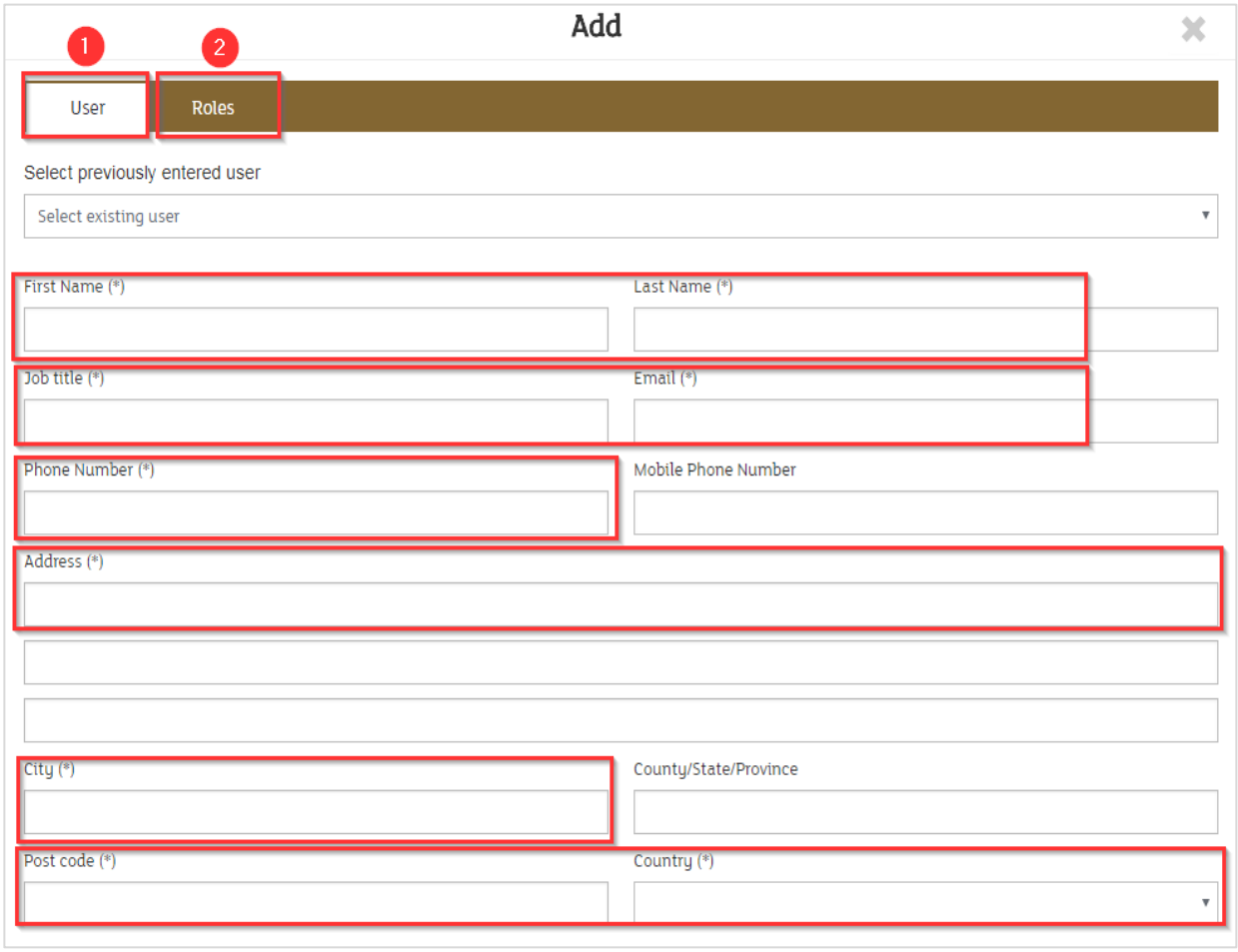
Please note: Market Resignation and Market Extensions must be submitted by a Contract Representative to be considered a valid request in accordance with the rights designated to a Contract Representative.

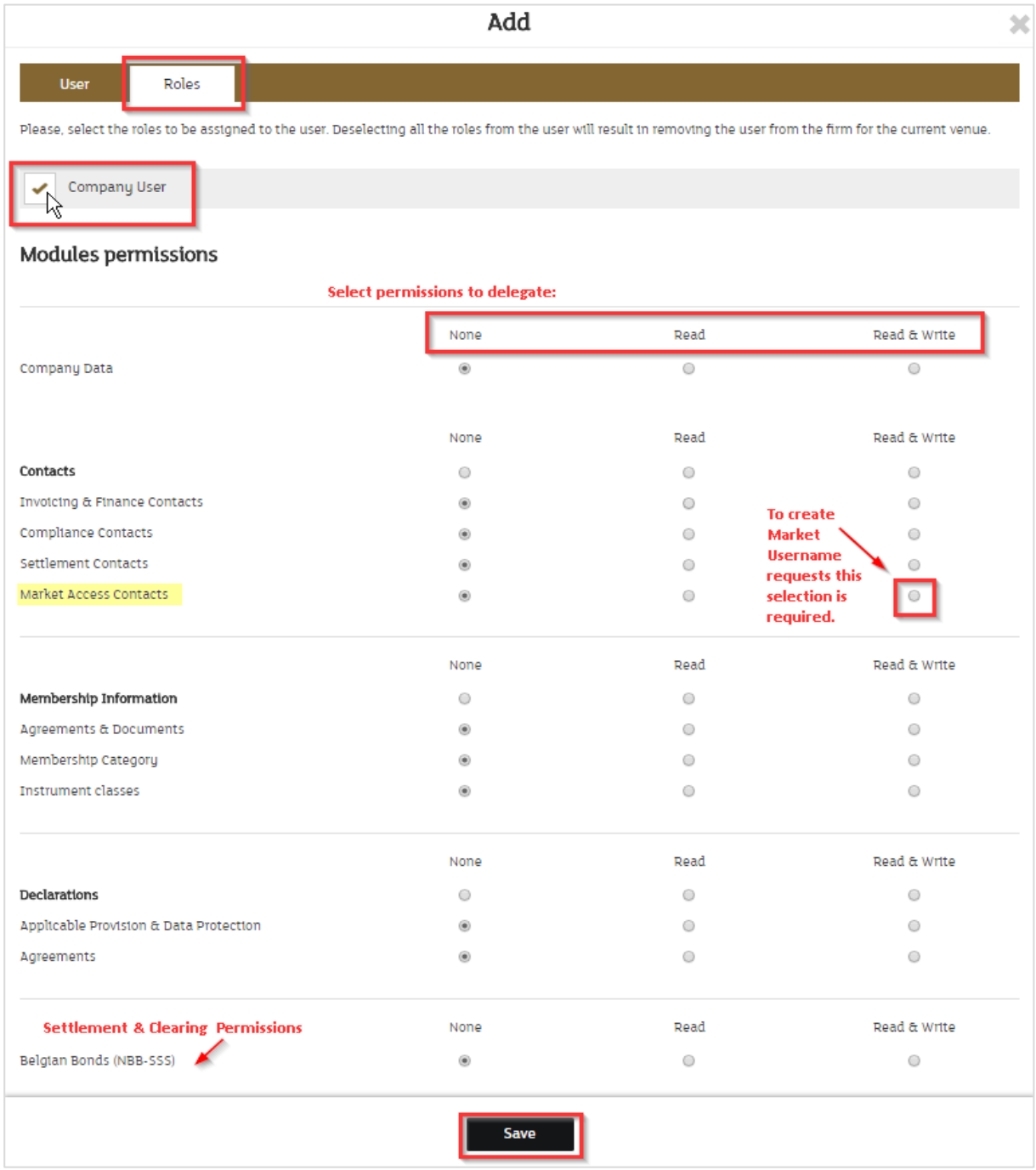
4. Delegate Access to the Portal: Create a 'Company User'

Navigation:

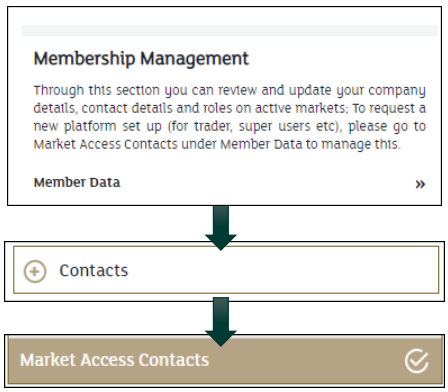





Add
1
2
User
Roles
Select previously entered user
Select existing user
First Name (*)
Last Name (*)
Job title (*)
Email (*)
Phone Number (*)
Mobile Phone Number
Address (*)
City (*)
County/State/Province
Post code (*)
Country (*)

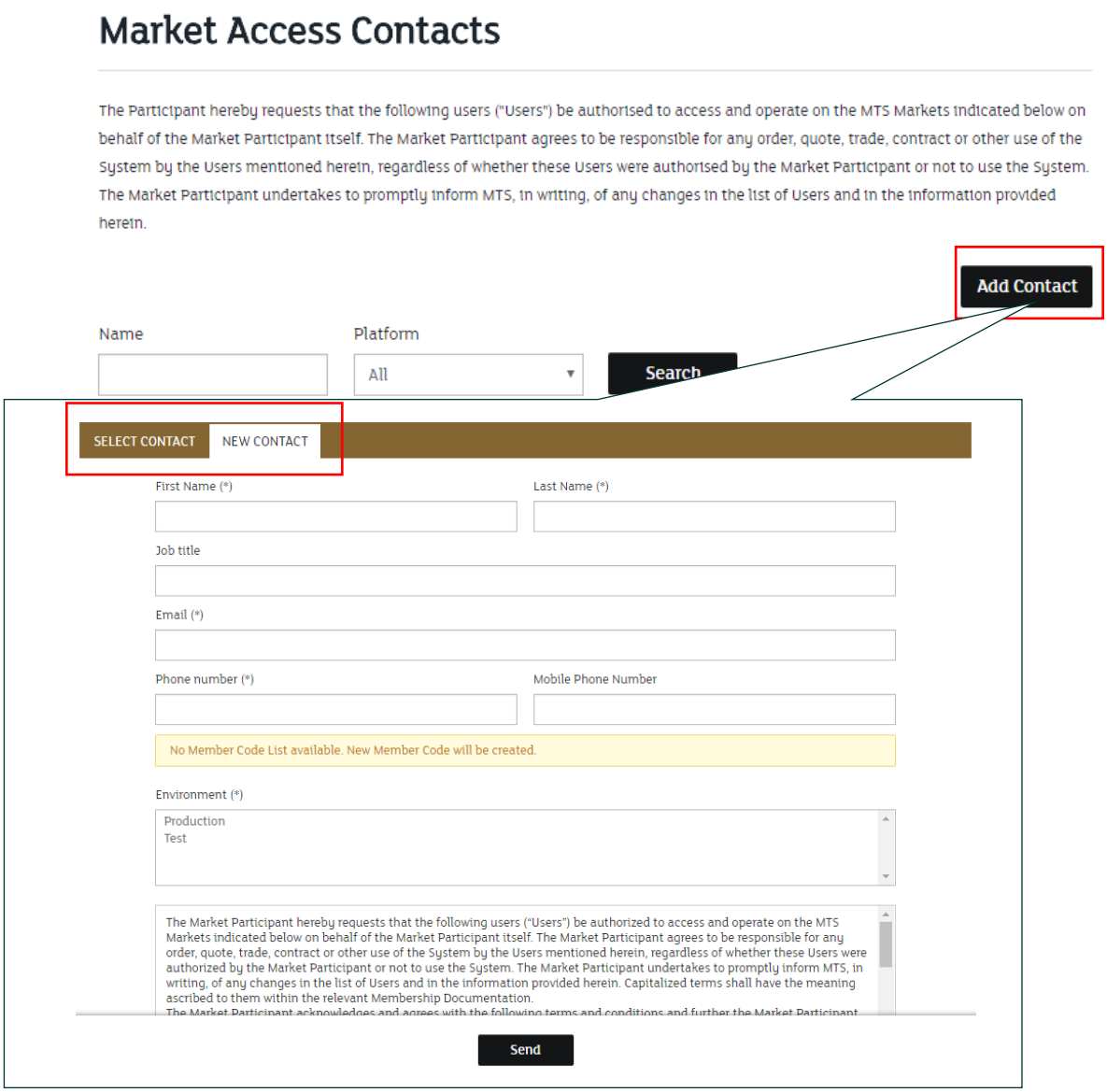

Add
User
Roles
Please, select the roles to be assigned to the user. Deselecting all the roles from the user will result in removing the user from the firm for the current venue.
Company User
Modules permissions
Select permissions to delegate:
None
Read
Read & Write
Company Data
Contacts
Invoicing & Finance Contacts
Compliance Contacts
Settlement Contacts
Market Access Contacts
To create Market Username requests this selection is required.
Membership Information
Agreements & Documents
Membership Category
Instrument classes
Declarations
Applicable Provision & Data Protection
Agreements
Settlement & Clearing Permissions
Belgian Bonds (NBB-SSS)
Save

5. User Creation – Market Access Contacts



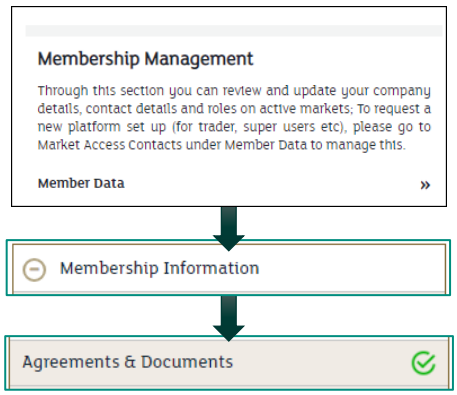
Here you can perform the traditional functions previously available on the Market Access Form. This will allow you to request the setup of traders, back officer users and the like into the system.

The system provides you the roles available and access to contacts previously entered the system to ease the process.



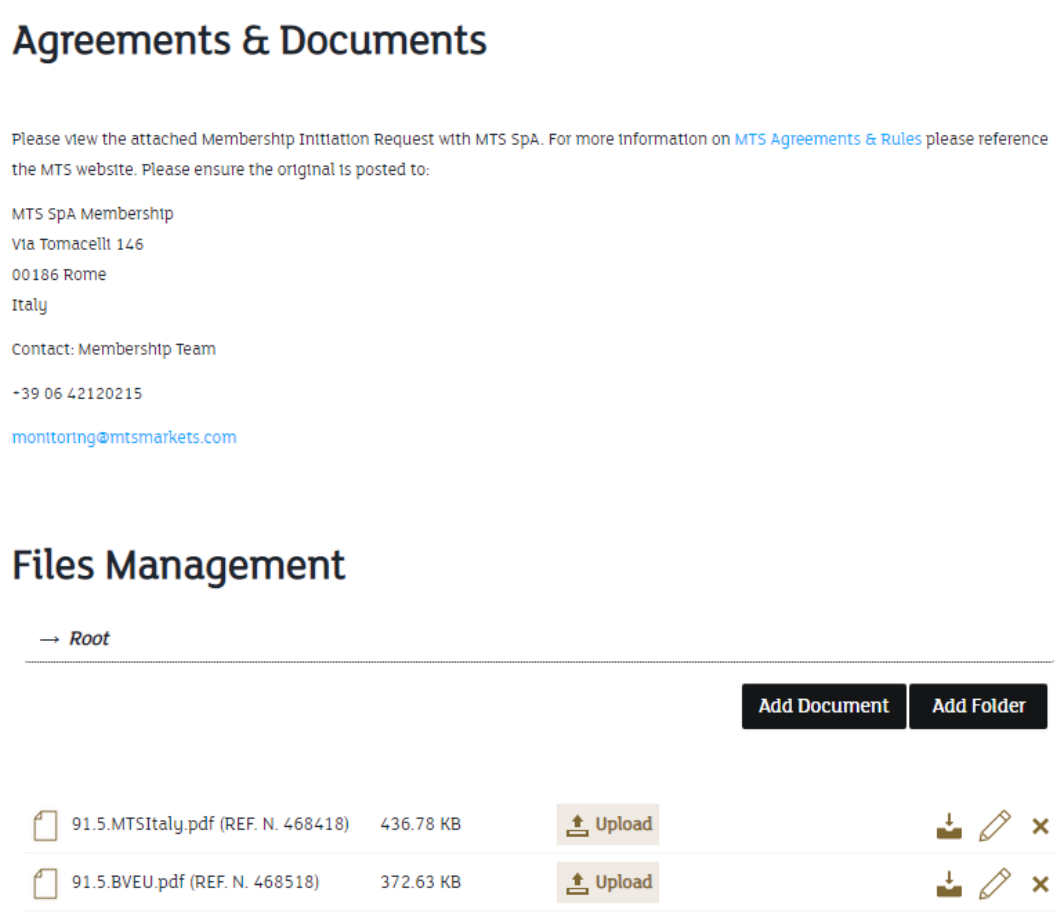
6. Accessing Contracts and Uploaded Documents

The Portal can be used to access your existing membership contract with MTS markets. Please follow instructions below to download the document/s.



To download: select the download button at the end of the row.

To Upload a document: please select 'Upload new Document' beneath the rows, then select Upload file to find the appropriate document. Select then click Save.



6. Settlement Matrix

		Settlement sections to complete:											
			French	Belgian	Israeli	Hungary	Italian	Slovakian	Czech	Spain	Greek		
	Member Portal Module:		Euro-Clear	NBB-SSS			MONTE TITOLI	CDCP Bratislava	CDCP Prague	IBER-CLEAR	BOGS	CCP (Euro denom. Bonds)	SWIFT BIC11
	I need to complete:	ICSD	France		TACH	KELER							
IF I Trade:	Austrian bonds	x										x	
	Belgian bonds			x								x	
	Czech bonds								x				
	German bonds	x										x	
	Greek bonds										x		
	Hungarian bonds					x							
	Irish bonds	x										x	
	Finnish bonds	x										x	
	Israeli bonds				x								
	Dutch bonds	x										x	
	Portuguese bonds	x										x	
Mts SpA	Slovenian bonds	x										x	x
	Slovakian bonds							x					
	Spanish bonds									x		x	
	Italian (EBM) bonds						x					x	
	Italian (Repo) bonds						x					x	
	United Kingdom bonds											x	
	French (EBM) bonds		x									x	
	Supras and Agencies	x										x	
	EuroGC Plus											x (repo)	
	GC Extra											x (repo)	
	X-Com											x (repo)	
MTS France	French (MTS France)		x									x	
EuroMTS	MTS UK											x	

7. POAs

	Member Portal Module:	
	I need to complete:	POA:
Mts SpA	Belgian bonds	Download from ICSD Page - POA CBL
	Czech bonds	Complete Czech (awaiting to be incl on portal, to be provided by Post Trade Team)
	German bonds	Download from Portal ICSD Page - POA CBF
	French (EBM) bonds	Download from ICSD Page - POA Euroclear
	Supras and Agencies	Download from ICSD Page - POA Euroclear
MTS France	French (MTS France)	Download from ICSD Page - POA Euroclear
EuroMTS	MTS UK	Complete Euroclear UK & Ireland (awaiting to be incl on portal, to be provided by Post Trade Team)

Contact Us

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